

2011 MCDA ANNUAL REPORT

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MESSAGE FROM THE PRESIDENT

This past couple of years I have had the pleasure and challenge of following the living Legend Tony (Just Being Tony) Levesque as President of MCDA. I want to thank the members of the Board of Directors for their continued efforts to keep the organization functioning. I also want to thank the staff at the State CDBG Office. They have proven time and time again that Maine has the best CDBG program in the country. Their compassionate leadership and unparalleled technical support through some very difficult times is deeply appreciated.

Like many organizations we are experiencing difficulties in recruiting new membership. This past two years has seen the retirement of a number of members of MCDA who provided both energy and wisdom. While this is the normal evolutionary process, we will need to be especially diligent in our efforts to find new members. In addition we are experiencing dramatic reduction in federal funding with no corresponding reduction in demand for the programs and services provided through the efforts of our membership.

As in past years MCDA will be sponsoring work shop sessions at the MMA convention being held October 5th and 6th at the Augusta civic center. These are both timely and informative. We will also have a booth where you can get more information about the MCDA.

I am looking forward to being the Immediate Past President and wish my best wishes to Rodney Lynch who will be assuming the title of President. I could not have asked for a better #2. I must also add a sad farewell to Mike Baran.

Thanks Mike.

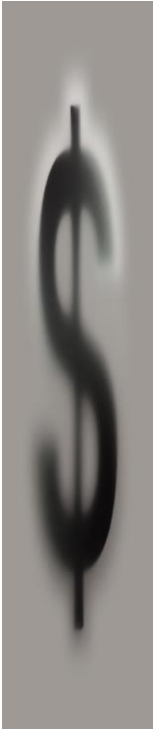
We must remember to move forward with the wisdom gained from the past and the ongoing hope that we do make a difference.

Thanks to all for a meaningful two years.

James Q Gulnac AICP
2010-2011 President MCDA

Financial Report

October, 2010 to August, 2011



MAINE COMMUNITY DEVELOPMENT ASSOCIATION	
Balance Sheet	
August 31, 2011	
ASSETS	
Current Assets	
Checking Account	\$13,039
TOTAL CURRENT ASSETS	\$13,039
LIABILITIES & FUND BALANCE	
Fund Balances	
Unrestricted Fund Balance	\$13,039
Total Fund Balances	\$13,039
TOTAL LIABILITIES & FUND BALANCE	\$13,039

STATEMENT OF REVENUES AND EXPENSES For the Eight Months Ending August 31, 2011

		BUDGET	ACTUAL MONTH	Y-T-D	% OF BUDGET REALIZED/ EXPENDED	BUDGET \$ UNREALIZED/ UNEXPENDED	MONTH	Y-T-D
	REVENUES							
40101	INTEREST INCOME	0	3	21	0%	(21)	2	22
40201	MEMBER DUES	0	50	3,050	0%	(3,050)	100	3,000
40701	SEMINARS	0	0	0	0%	0	0	0
40702	OTHER TRAINING	0	0	5,000	0%	(5,000)	0	10,000
	TOTAL REVENUES	0	53	8,071	0%	(8,071)	102	13,022
	EXPENDITURES							
50201	POSTAGE	0	7	31	0%	(31)	16	42
50203	PHOTOCOPIES	0	1	100	0%	(1000)	1	12
50204	SUPPLIES	0	0	1	0%	(1)	0	4
50237	BANK SERVICES	0	0	0	0%	0	0	0
50291	GENERAL MISCELLANEOUS	0	0	50	0%	(50)	114	164
50292	SEMINARS	0	0	3,000	0%	(3,000)	0	6,062
50411	CONTRACT SERVICES-MMA	0	147	1,175	0%	(1,175)	145	1,158
50502	COSFDA CONVENTION	0	0	0	0%	0	0	0
	TOTAL EXPENDITURES	0	155	4,357	0%	(4,357)	276	7,442
	NET INCOME(LOSS)	0	(102)	3,714	0%	(3,714)	(174)	5,580

NOTE: Although membership dues have decreased over the past year, 13 or more community/economic development directors, town officials, engineers, etc. have participated in MCDA teleconferences. MCDA Membership Committee should pursue any and all interested parties for future membership and participation. It is crucial to attract new members in a time where CDBG and other funding sources become scarce and/or are threatened with elimination. MCDA provides a voice for communities concerned with the CDBG budget allocation and eligible activities. Communities are urged to become members. MCDA member dues are eligible CDBG expenditures.

2012 Community Development Block Grant (CDBG) Proposed Program

The Office of Community Development (OCD) is a division within the Department of Economic and Community Development. OCD's primary focus is the administration of the Community Development Block Grant (CDBG) Program.

MCDA works closely with OCD to review changes to the CDBG proposed program statement and offers comments regarding these changes. The CDBG Program was reduced by 16.8% under the 2011 program, a decrease of \$2,264,752. An additional 18% cut is anticipated for the 2012 Program, resulting in a CDBG budget for the State of Maine in the amount of \$9,427,331.

In an effort to get the most input on the allocation and design of the 2012 CDBG Program Statement, OCD sought assistance from MCDA and Maine communities. In June, 2011, OCD staff requested all CDBG Technical Assistance Providers and MCDA members seek input from communities throughout the state regarding the allocation and design of the 2012 CDBG program. Four main questions and their respective responses from communities included;

1. Should reductions be made across the board? (Overwhelming NO)
2. Should certain programs be eliminated? (Overwhelming YES; specifically Nonprofit Development Grant and Planning programs)
3. What factors should be used to determine which programs to eliminate? (1. Amount of dollars leveraged; 2. Timeliness of Expenditure; and 3. LMI benefit)
4. Should the maximum amount per program be lowered to do more grants per program? (Most responses favored keeping current levels of funding to make an impact and keep local financial burden within reason for LMI communities.)

MCDA recommendations on the allocation and budget for the 2012 CDBG program were as follows:

- ✓ Eliminate all set-asides, which include Home Repair Network, Critical Ramp Program, and Maine Downtown Center
- ✓ Propose to move Home Repair Network and Critical Ramp Program budgets to the Housing Assistance Program
- ✓ Propose to move Maine Downtown Center budget to Downtown Revitalization Program
- ✓ Propose to remove restrictions regarding community's inability to compete annually

Other discussions, with no action taken, included –

- ✓ Business Assistance program is cumbersome and recapture restrictions do not benefit communities. On a positive note, the program is a useful tool for many communities and should remain as is.
- ✓ Non-Profit Development Grant program: It was decided not to eliminate this program, but allow OCD the flexibility to shift monies from this budget line item to another category if needed.
- ✓ OCD staff commented about the effectiveness of the Community Planning Grant program, but MCDA members suggested that for such a small amount, it should remain as proposed.

CDBG funding is a key component to supporting communities and helping them compete in the global economy. The citizen participation process is a vital part of the CDBG program. OCD provides opportunities for communities to offer comments such as the public forums that were held throughout the State of Maine. The 2012 Proposed Statement was released on September 12, 2011. A public hearing will be held at DECD – Office of Community Development at 111 Sewall Street, 3rd Floor, 59 State House Station, Augusta, ME 04333 on Friday, October 14, 2011 beginning at 12:30 p.m.

The application deadlines for the 2012 CDBG Program are as follows and anyone wishing to apply for funding should submit their Letters of Intent or applications no later than 4:00 p.m. EST on the dates listed.

Program	Letter of Intent Due Date	Application Due Date	Proposed Budget	MCDA Recommended Budget
Administration			\$288,547	\$288,547
Technical Assistance Administration			\$94,272	\$94,272
Regional Council Technical Assistance			\$245,000	\$245,000
Public Facilities	January 20, 2012	March 10, 2012	\$900,000	\$2,000,000
Public Infrastructure	January 20, 2012	March 10, 2012	\$2,000,000	\$1,000,000
Economic Development -Business Assistance Grants -Community Enterprise Grants	1 st Friday of Every Month February 10, 2012	By Invitation Only March 30, 2012	\$1,400,000 \$750,000	\$1,476,000 \$780,000
Downtown Revitalization	February 10, 2012	March 30, 2012	\$500,000	\$575,000
Maine Downtown Center			\$175,000	Included in Downtown Revitalization
Housing Assistance	March 16, 2012	May 4, 2012	\$1,200,000	\$2,635,000
Home Repair Network Program			\$1,500,000	Included in Housing Assistance
Critical Access Ramp Program			\$200,000	Included in Housing Assistance
Public Service	April 13, 2012	June 8, 2012	\$150,000	\$125,000
Community Planning	N/A	N/A	\$0	\$65,000
Urgent Need	N/A	N/A	\$0	\$0
Nonprofit Development Program	N/A	N/A	\$0	\$165,000
Special Projects Matching Fund	N/A	Open – By Invitation Only	\$24,512	
Subtotal			\$9,427,331	8,821,000
Development Fund Loans (Funds still available as of 9/1/11)	1 st Friday of Every Month	By Invitation Only	\$1,600,000	
Economic Development funds still available as of 9/1/2011)			\$1,000,000	
Total Budget			\$12,027,331	\$9,427,331

Application workshops will be scheduled throughout the State of Maine via polycom. Workshop schedules will be announced through the Office of Community Development's website at www.meocd.org, regional planning commissions, council of governments, MCDA website at www.maineccda.org and direct e-mails to communities.

Success Stories

Riverfront Community Development Block Grant Projects –

Town of Madawaska: Madawaska worked collaboratively with the Maine Department of Conservation office to provide funding to develop a boat landing on Town-owned land located near the community’s Public Works Garage. The scope of the project consisted of a boat launch, public parking, amenities for an RV site, handicap accessible restrooms, proper signage and other related components. The concept is to expand on tourism using the St. John River by creating recreational facilities/activities and enforcing partnerships with area civic organizations. Adding an RV site, pump station and restroom facility to the proposed boat landing, we’ll create a more attractive riverfront access and host concerts and seasonal festivals featuring local musicians.



Town of Frenchville: The Town of Frenchville is also working in concert with Maine Inland Fisheries & Wildlife (IF&W) to develop a public boat launch at an identified site approximately three miles from the Town’s built-up district. The site consists of a concrete boat launch, picnic area, restroom facilities, public parking, signage and other features.

Town of Fort Kent: This granite monument replaces a wooden sign, which marks the beginning of U.S. Route 1 and ends 2,000 miles south in Key West, Florida. The monument features an American, Canadian, State and Acadian flags. The new monument was named America’s First Mile. The America’s First Mile logo will be used as a marketing tool to attract tourist to Fort Kent.



Maine Uniform Building & Energy Code

L.D. #1253: This bill makes several changes to the laws governing the adoption, enforcement and implementation of the Maine Uniform Building and Energy Code. The bill allows a municipality to adopt Appendix G of the 2009 International Residential Code, or "IRC," which contains the safety fencing standards for swimming pools. The bill removes an archaic and vague requirement that inspections for the purpose of issuing an occupancy permit be conducted to ensure that a building is "safe from fire." The bill also expressly authorizes a municipality to review the work of a 3rd-party inspector for accuracy. The bill clarifies that appeals may be taken to either the municipal officers or a local board of appeals and that municipal employees may not take enforcement action without authorization by the employing municipality.

L.D. #1416: Current law requires the adoption of the Maine Uniform Building and Energy Code by all municipalities with more than 2,000 residents by July 1, 2012, including those 31 municipalities without a building code. An ordinance that conflicts with the Maine Uniform Building and Energy Code is considered void as of December 1, 2010. Beginning December 1, 2012, this bill requires a municipality, regardless of size, that has adopted a building code, including a building code or portion of a building code related to residential, commercial or existing structures or an energy code, as of January 1, 2011, to adopt the comparable portion of the Maine Uniform Building and Energy Code. The municipality is required to adopt only that portion of the Maine Uniform Building and Energy Code that relates to the code already in place in that municipality. This bill also delays voidance of a conflicting municipal ordinance until December 1, 3 2012.

Apprenticeship & Scholarship Programs

L.D. #1432: This bill requires the Maine Jobs Council, through the Standing Committee on Apprenticeship, to establish apprenticeships in high-wage, high-demand occupations and requires the Department of Labor to increase the availability of apprenticeship programs and competitive skills scholarships for students in apprenticeship programs. The bill also requires the Maine Community College System to expand training programs for high-demand allied health care occupations. The Commissioner of Administrative and Financial Services is directed to contract with the University of Maine System to evaluate tax expenditures identified as economic development incentives for effectiveness and to identify up to \$10,000,000 in revenue savings to fund the expansions in apprenticeships and scholarships.

Wind Energy Developments & Maine's Quality of Place

L.D. #1443: This bill requires that all approvals for a license, permit or certification for wind energy developments be decided through an adjudicatory proceeding. The bill requires the consideration of cumulative environmental impact and impacts to wildlife when approving wind energy developments. It prohibits wind energy facilities constructed at 1,000 feet or more above sea level from being greater than 75 feet in height. The bill requires all expansions of an expedited wind energy zone to be done through major substantive rulemaking rather than routine technical rulemaking and it requires wind energy developers to establish an escrow account for decommissioning.



ABOUT MCDA

MCDA's Purpose

To provide forums to increase awareness and foster communication relating to community development issues and concerns, and to provide education and training through workshops.

MCDA Meetings

The Annual Meeting of the Association takes place at the Annual Convention of the Maine Municipal Association. Four (4) regular meetings for the General Membership and the Executive Committee are held annually throughout the State of Maine. The Executive Committee meetings are called by the President or majority of officers on an as-needed basis.

All Meetings are open to MCDA Members!

MCDA Newsletters

Quarterly newsletters highlighting community and economic development articles of special interest throughout the State of Maine are made available to the general membership.

Benefits to Becoming a Member. . .

- MCDA Funding Directory
- Training and Workshops
- Legislative Advocacy
- Affiliation with Other Agencies and Organizations
- Links to Funding and Business Agencies
- MCDA's ability to network with multiple partners

Who's Invited to Join????

Any person, municipality, or firm employed by or interested in economic and/or community development.

The composition of MCDA's Executive Committee and current membership offers new members an extensive knowledge base of community and economic development programs and available financial resources. The tenure and experience of this Association can provide new members with a multiple resource base on a variety of proposed projects in your community. I am/am not interested in serving on one of the following committees:

- ✓ Advocacy
- ✓ Communications
- ✓ Finance
- ✓ Professional Development
- ✓ Membership
- ✓ Officer/Executive Committee

NETWORKING

What is a Networking List?

It is an e-mail networking list that permits you to:

- Network with colleagues
- Quickly resolve problems and seek solutions
- Seek advice or answers and get responses quickly
- Actively participate in discussions or simply monitor news or developments
- Stay involved with the organization

How does it work?

Think of it as a bulk mailing system. You send out a message for your colleagues to read and/or respond to. All messages to the list are received by everyone on the list. Messages are posted in response to yours, and everyone on the list gets to see the answers. Participation is limited to current MCDA members. Messages to the group can only be sent or received at your subscribed e-mail address. Once you are subscribed to the list, to send a message to the listserv, simply send an e-mail to: MCDA-Networking@imail.memun.org.

How do I sign up?

The MCDA list is managed by the Resource Center at MMA. If you would like to subscribe or unsubscribe from the list, contact the Resource Center. The Resource Center updates the list as members join the organization or change jobs or change their e-mail address. Members should contact the ResourceCenter@memun.org or 1-800-452-8786 if changes need to be made to your list information or if you are having problems using the list.

Suggested Guidelines:

When posting messages to the list, keep in mind the following general guidelines:

- Messages should be consistent with the purposes of MCDA and its members
- Always remember that your responses to questions or inquiries are to everyone on the list.
- Respond to the individual sender, not the list if the message is not for everyone. Thank you's should not be on the list, for example.
- If replying to the list, please cut the earlier trailing messages before hitting send to reduce the size of the message.



Michael D. Baran

For most MCDA members, particularly those members of the Board of Directors, we have had the pleasure of working with Mike Baran over the past 25 years. Unfortunately, Mike retired from the Department of Economic and Community Development's Office of Community Development in May of this year. His dedication and commitment to community and economic development activities throughout the State of Maine was evidenced by the many relationships he formed with municipal officers, community and economic development officials, and advisory committee members. He worked closely with many local individuals as they developed their projects. His dedication to his work came to fruition in 2009 when he was named "Manager of the Year". We will sincerely miss Mike and we wish him the very best in his future endeavors.



Rodney Lynch

Incoming MCDA president, Rodney Lynch retired as Economic Development Director for the City of Rockland in June, 2011. Rodney continues to be involved in community and economic development and is active in establishing professional development training workshops. He is an effective leader and will guide MCDA in advocating for the continued funding of the Community Development Block Grant (CDBG) Program.

In 2009, the CDBG Administrator of the Year Award was presented to Rodney Lynch in recognition of his on-going dedication to excellence and professionalism in administering several CDBG projects including Housing Assistance, Public Infrastructure, Public Facilities, Community Enterprise, Business Assistance and the Home Repair Network.



On July 6, 2011, Darryl Sterling was hired as Central Maine Growth Council's new Executive Director. Mr. Sterling is a member of MCDA's Board of Directors and for the past 10 years was the Town of Richmond's Director of Economic and Community Development.



Wade Hanson began his new duties as Economic Development Director for the Houlton Band of Maliseets on October 3, 2011. Mr. Hanson is also a member of MCDA and has served on the Board of Directors since 2009.

MCDCA PAST PRESIDENTS

James Gulnac	2009-2011
Tony Levesque	2008-2009
Chris Spruce	2007
Isaac Wagner	2006
Matthew Eddy	2004-2005
Peter Lyford	2002-2003
Al Smith	2000-2001
Tony Levesque	1998-1999
Scott Pierz	1996-1997
Perley Beane	1994-1995
Orman Whitcomb	1992-1993
Debbie Wyman	
Nancy Gervais	
Dan Feeney	
Arthur Faucher	
Terry McCabe	
Charles Upton	
Rick Michaud	
Laurie Windsor	
Others unknown	

If anyone has further information regarding dates served or names that may have been omitted from this list, please contact Joella R. Theriault at jtheriault@nmdc.org.

RESOURCES AND LINKS

Economic and Community Development Resources

Federal

U.S. Department of Housing and
Urban Development
www.hud.gov

USDA Rural Development
www.rurdev.usda.gov

U.S. Small Business Administration
www.sbaonline.sba.gov

State

Maine Department of Economic and
Community Development
www.meocd.org

USDA Rural Development in Maine
www.rurdev.usda.gov/me

Small Business Development Centers
www.mainesbdc.org

ALPHA ONE
www.alphaone.now.com

Maine State Housing Authority
www.mainehousing.org

Coastal Enterprises, Inc.
www.ceimaine.org

Finance Authority of Maine
www.famemaine.com

**2011 MMA Convention
Augusta Civic Center
Augusta, Maine
Maine Community Development Association's Agenda
(co-sponsored by Maine Association of Planners)**

Thursday, October 6, 2011

8:30-10:00 a.m.

**Session 1 Municipal Partners with Efficiency Maine: Shared Experience with Maine's New PACE
Program for residents**

Dana Fischer-Efficiency Maine

Municipal Energy Planning & Efficiency Investments: Milt Baston-Town of Strong

Tony Levesque-Town of Fort Fairfield, Tracy Scheckel-Town of Gray

Municipal & Business Programs: Rick Meinking, Efficiency Maine

Description: This session will explain how the program works and share experiences from municipalities and taxpayers who have used it as well as outline the Efficiency Maine programs and incentives available for businesses and municipalities.

10:30-11:50 a.m.:

Session 2 Energy Innovations: Meet the Early Adopters

Geothermal: Alex Hammerle, Town of Sanford

Geothermal & Solar PV: Angela Cushman & Jim Roberts, Town of Dayton

Wood Pellet Furnace: Scott Morelli, Town of Gardiner

Small Wind Turbine: Kathryn Ruth, Town of Pittsfield

Transportation: Jay Nason, Town of Scarborough

Description: Come learn what's happening around the State with efficiency and renewable technology investments in municipal facilities and transportation fleets. Geothermal, biomass, wind, solar and efficiency innovations will be featured.

12:00-1:30 p.m.: MCDA Annual Meeting & Luncheon – Margarita's, Augusta



ANNUAL MEETING AGENDA

1. Welcome and Introductions by Jim Gulnac, President, MCDA
2. Luncheon
3. Business Meeting opens with Review of the June 9, 2011 Meeting Minutes
4. Secretary's Report
5. Treasurer's Report
6. Membership Report
7. Remarks by DECD/OCD Staff on the CDBG Program
8. Report on National COSCDA Conference by Deborah Johnson and Darryl Sterling
9. Election of Officers
10. Remarks by Out-Going President
11. Remarks by In-Coming President
12. Awards Presentation
13. Next Meeting
14. Adjourn
- 15.

Special thanks to Ransom Engineering who are co-sponsoring the luncheon

**Maine Community
Development
Association**

Local Government Center
60 Community Drive
Augusta, ME 04330-9486

(207) 623-8428 or
1-800-452-8786

www.maineecda.org

**MCDCA Subcommittee
Members:**

Advocacy

Daniel LaPointe (Chair)
Tony Levesque
Wade Hanson
Ron Harriman
Al Smith
Noel Musson

Communications

Joella Theriault (Chair)
Mike Baran
Wade Hanso
Ken Arndt
Tony Levesque

Finance

Ron Harriman (Chair)
Executive Committee

Professional Development

Rodney Lynch (Chair)
Joella R. Theriault
Jim Gulnac
Steve Dyer
Wade Hanson
Mathew Eddy

Membership

Steve Dyer (Chair)
Michael Bush
Suzie Paradis
Tony Levesque

Nomination

Al Smith (Chair)
Wade Hanson

2010-2011 MCDA EXECUTIVE COMMITTEE MEMBERS

President:

James Gulnac
Town of Sanford
919 Main Street
Sanford, ME 04073
(207) 324-9150
Term Expires: October, 2011

Vice President:

Rodney Lynch
City of Rockland
270 Pleasant Street
Rockland, ME 04841
(207) 594-0306
Term Expires: October, 2011

Treasurer:

Ron Harriman
Ron Harriman Associates
61 Main Street, Suite 61
Bangor, ME 04401
1-800-648-8335
Term Expires: October, 2011

Secretary:

Joella R. Theriault
Northern Maine Development Commission
11 West Main Street, Suite 104
Fort Kent, ME 04743
(207) 834-5298
Term Expires: October, 2011

Past President:

Tony Levesque
Town of Fort Fairfield
18 Community Center Drive
Fort Fairfield, ME 04742
(207) 472-3800
Term Expires: October, 2011

BOARD MEMBERS

Gail Chase, Member at Large

17 Main Street
Fairfield, ME 04937
(207) 453-4258
Term Expires: October, 2011

Darryl Sterling

26 Gardiner Street
Richmond, ME 04352
(207) 737-4305
Term Expires: October, 2011

Wade Hanson, Town of Houlton

21 Water Street
Houlton, ME 04730
(207) 532-7111
Term Expires: October, 2012

Steve Dyer

Ransom Environmental Consult.
400 Commercial Street, Suite 404
Portland, ME 04102
(207) 772-2891
Term Expires: October, 2012